

A regularly scheduled meeting of the Board of Education of Murray County Central ISD#2169 was held, pursuant to notice, on Monday, August 13, 2018, in the high school library. Members present: Dan Woldt, Tom Mesner, Sue Streff, Tony Clarke, Lauren Biegler and Robin Gilbertson. Administration: Joe Meyer, Jacob Scandrett and Todd Burlingame. Others: Katie Beers, Becky Hudson, Deb Bleyenber, and Lisa Rademacher. Chair Woldt called the meeting to order at 6:00 PM, opening with the Pledge of Allegiance.

Tom Mesner made a motion, seconded by Lauren Biegler, to approve the agenda. Motion carried unanimously.

Tony Clarke made a motion to act on the consent agenda items. Approve July 9, 2018 minutes. Approve payment of claims in the amount of \$864,848.69. Receive Trial Balance and Cash flow reports for FY19. Approve fixed asset threshold from \$1000 to \$5000. Accepted resignation from Stacey Overgaauw, Paraprofessional, Approve Long Term Substitute Teaching Contracts for Sally Boelter, Mark Holton, and Denny Anderson. Approve 18-19 Reading / Math Corps & Literacy Coach for Suzie Gengler. Approve 18-19 Coaching Contracts for Andrew Olson - JH Football Coach, Brenda Loosbrock – Assistant Volleyball Coach, Heather Meyer and Brittany Schneider – JH Volleyball Coaches, Jessamy Schaap – Cheer Advisor. Accepted resignation from Angela Olivier, Food Service. Recognized Tom Whitehead and Craig Gertsema as 18-19 volunteer Football Coaching Staff. Approve contract addition of 16.70% for Larisa Smith, Pre-School Teacher. Approve long term substitute Paraprofessionals Brenda Boese and April Burch. Approve lane change request for Erika Lieser from BA+30 to MA. Acknowledge donations from Football Boosters - \$420 for youth pants, \$2000 for BSN headsets, \$555.70 for youth girdles. Sue Streff seconded the motion. Motion carried unanimously.

Mr. Burlingame's report:

- Projected Enrollment for 18-19 as of today: K 51, 1st 55, 2nd 51, 3rd 59, 4th 58, 5th 65, 6th 54=Total 393. Enrolled 14 new students and 8 have left.
- Summer Lunch Program: Ended August 2nd. July numbers kind of low
- Reading Corp: Still looking to 2 tutors
- Registration: Went well
- Preschool Screening: set for August 20th at West
- Sumer projects/cleaning: going well
- Upcoming Events: August 20th K-6 staff "6 Traits Training", August 21st K-6 staff "Guided Reading Training", August 23rd CPI Training for staff, August 23rd MCC Family Picnic 6:00 Bicentennial Park, August 27-30th Teacher In-service days, August 29th Elem Back to School Conferences 8-8, September 4th Elem Back to School Conferences 8-12, September 5th 1st day of school for K-6, September 6 and 7th K-6 School Pictures.

Mr. Scandrett's report:

- We are busily preparing for fall workshops and the return of our teachers. Workshop week is set for August 27th - August 30th and the welcome back letter and schedule went out the week of the 1st. We are planning our 3rd annual 'MCC Family Reunion' all staff picnic for Thursday, August 23rd at 6:00pm at Bi-Centennial Park and are hoping to see everyone there!
- Registration was August 7th and 8th – Enrollment report: 7th-56 8th-62 9th-55 10th-59 11th-55 12th-59 Total-346 Every class was in the 80% range for attendance with an overall average attendance of 84% for grades 7-12.
- 7th grade orientation is coming up Wednesday, August 29th at 7:00pm in the auditorium.
- I attended an assessment conference last week to learn more about updates to our state assessments as well as our new North Star system of accountability (MN version of ESSA). The sessions I attended dug deeper into how our MCA data will be interpreted by the state using the new performance indicators.
- Data Mine workshop- will be August 20th in Westbrook to look more in depth at our student data and performance on the MCAs.
- School District Booth for the Murray County Fair- August 15-18th. Thanks to those of you who have signed up to help work. Let me know if anyone else would like to sit for one of the time slots. We have one more open slot for Wednesday from 4-6pm.
- Central High School Student Drop Off Zone. This project is underway and expected to be complete prior to the start of school. We received a grant for school and traffic safety from Minnesota AAA this past spring and in conjunction with the Safe Routes to School Committee, Murray County Highway

Department, Slayton PD, and the City of Slayton a plan was created to minimize danger to students during drop off time. A drop off lane is being created in the east bound lane in front of the high school (on 28th street) where office staff parking used to be, and no parking will be permitted in the drop off zone from 7-4 on school days. In addition, a four-way stop will be placed at the corner of King and 28th to slow traffic and provide a drop off spot for west bound traffic. Signage and paint was purchased with the grant dollars to create this drop off zone, and continue keeping MCC students safe.

- Fall Sports Eligibility meetings were August 2nd and 6th and practices started today. We will know more on numbers for each sport soon now that practices have begun.

Mr. Meyer's report:

- We have an entry in the parade for the 18th. We will be pulling the van and trailer with a "Thanks for your Support" sign.
- Auditors are scheduled to start on August 20th.
- The grant information for School Safety was distributed to schools on July 16th and the application will be available on Aug. 29th. I learned more information from a state wide webinar last month. I will be completing and submitting this application on the 29th.
- All staff and School Board picnic will be held on Thursday, Aug. 23rd at BiCentennial Park. You and your families are invited to attend.
- Building prep for the new year is on schedule for the first day of school. There have been several upgrades and repairs completed.
- We had damage done to the old concession stand/crow's nest at the baseball field during the wind storm on Aug. 5th. Insurance gave us \$1200 and we will be taking it down.
- Construction update: We had our bi-weekly construction meeting on Thursday, August 9th. All but one section of CMU block is in. This is to keep an opening into the gym for concrete installation. The finish block on the outside of the building is being laid. The first lift of the road and most of the parking lot has been laid. The large steel joists for the gym are installed. The new bathroom and concession area have the sheetrock installed along with the mudding and taping. This area will be painted next and then the tile. We are still behind on the schedule but the areas needed for school to start will be completed (metal shop and boy's locker room)

Member Mesner introduced the following resolution and moved its adoption:

RESOLUTION REAUTHORIZING A PREVIOUSLY AUTHORIZED BOARD APPROVED REFERENDUM AUTHORITY

BE IT RESOLVED by the School Board of Independent School District No. 2169, State of Minnesota, as follows: 1. The Board has previously authorized a Board approved referendum authority in the amount of \$300.00 per adjusted pupil unit pursuant to Minnesota Statutes, Section 126C.17, Subd. 9a. That authority expires after taxes payable in 2018. The Board hereby reauthorizes that authority for 5 years, beginning with taxes payable in 2019. The Board may subsequently reauthorize the Board approved referendum authority in increments of up to five years. 2. The clerk is authorized and directed to submit a copy of the adopted resolution to the Minnesota Department of Education as soon as reasonably practicable after its adoption, but in no event later than September 30, 2018.

The motion for the adoption of the foregoing resolution was duly seconded by Sue Streff. On a roll call vote, the following voted in favor: Woldt, Mesner, Clarke, Gilbertson, Streff and Biegler.

and the following voted against: None

whereupon said resolution was declared duly passed and adopted.

Member Streff introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No.2169, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. Even Year: The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the sixth (6th) day of November, 2018.

3. Even Year: Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

INSTRUCTIONS TO VOTERS

To vote, completely fill in the ovals(s) next to your choice(s) like this:



SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE

- CANDIDATE U
 - CANDIDATE V
 - CANDIDATE W
 - CANDIDATE X
 - _____
write-in, if any
 - _____
write-in, if any
 - _____
write-in, if any
-

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

The motion for the adoption of the foregoing resolution was duly seconded by Member Gilbertson and upon vote being taken thereon the following voted in favor thereof: Woldt, Mesner, Streff, Clarke, Gilbertson, Biegler. And the following voted against the same: None, Whereupon said resolution was declared duly passed and adopted.

Lauren Biegler made a motion to approve the following policy revisions, seconded by Tony Clarke. 102 Equal Education Opportunity, 205 Open Meetings and Closed Meetings, 206 Public Participation in School Board Meetings, 401 Equal Employment Opportunity, 404 Employment Background Checks, 406 Public and Private Personnel Data, 413 Harassment and Violence & Harassment and Violence Form, 419 Tobacco-Free Environment, 421 Gifts to Employees, 504 Student Dress and Appearance, 506 Student Discipline, 509 Enrollment of Non-Resident Students, 525 Violence Prevention, 530 Immunization Requirements, 602 Organization of School Calendar and School Day, 611 Home Schooling, 707 Transportation of Public School Students, 708 Transportation of Nonpublic School Students, 709 Student Transportation Safety Policy, 722 Data Request Policy for Public Data. Superintendent Meyer stated that the changes made were only in language used and were required by the State. The motion carried unanimously.

Robin Gilbertson made a motion, seconded by Sue Streff, to adjourn at 6:40 PM. Motion carried.

Deb Bleyenbergh for Lauren Biegler, Clerk